

ISD Sport Verein e.V.

Articles of Association

Modified on June 5, 2013

Article 1 Name, place and purpose

- 1.1 The association's name shall be ISD Sport Verein e.V. (hereinafter referred as "Association").
- 1.2 The Association has its seat in Düsseldorf and is listed in the register of associations of the Düsseldorf Local Court.
- 1.3 The purpose of the Association is to promote sports activities at the International School of Düsseldorf e.V. (ISD) and, as a result of its membership in the Landes Sport Bund Nordrhein-Westfalen e.V., to create a basis on which to develop connections with local and regional groups through the international language of sport.
- 1.4 The Association's purposes are exclusively non-profit making and in line with the Regulations for Public Charities dated December 24, 1953.
- 1.5 The Association's funds and surpluses shall only be used for purposes complying with these Articles. The members shall neither receive any shares or surpluses nor - in their capacity as members - any other monies from the Association's funds. The Association shall not favour any person by paying administrative expenses that are not in line with the Association or by making disproportionately high payments.
- 1.6 The Association shall be authorized to cover all expenses in connection with its activities from funds that can be used by the Association.
- 1.7 Previous members or expelled members shall not have access to the Association's funds.
- 1.8 The Association is a member of the Landes Sport Bund Nordrhein-Westfalen e.V. (LSNW) the rules and procedures of which are accepted. The Association's members taking part in sports events organized by the school or the Association shall be registered with LSNW.

Article 2 Membership

- 2.1 Students participating in sports activities of the Association and their parents are members of the Association. The participants' family shall have a voting right in case of business items at the general meetings (see 7.5 below).
- 2.2 Any person supporting the Association as coach, assistant coach, board member, and/or section leader shall automatically be a member of the Association if such person is not already a member of the Association pursuant to Art. 2.1.
- 2.3 Any student at ISD, parent or statutory guardian of an ISD student or any staff member of ISD or any person outside of ISD wishing to support the Association's objectives may seek supportive membership if he/she is not already a member of the Association pursuant to Art. 2.1 or 2.2.
- 2.4 Applications for membership must be in writing, and they will be decided by the Association's board. Applications by students must be co-signed by their statutory guardians.
- 2.5 Membership shall expire automatically at the end of each business year and must be re-applied at the beginning of each business year.
- 2.6 Members may cancel their membership in writing to the board at any time. Fees will not be refunded.
- 2.7 In case a member acted in breach of the rules or grossly violated the Association's interests he/she may be expelled from the Association. Such decision shall be based on a vote of the members at an annual general meeting. Prior to such vote the member concerned shall be entitled to speak in his/her defence.
- 2.8 If a resolution to expel a member is adopted, the member concerned shall be notified thereof by way of a registered letter.

Article 3 Honorary membership

- 3.1 Honorary membership is intended to recognize a person's outstanding services to the Association. Honorary membership is a life-long membership in the Association.
- 3.2 The board may nominate any person as honorary member of the Association by a simple majority of the votes. Such nomination shall be approved by the general members' meeting.
- 3.3 The board shall confer a suitable title upon the honorary member at the time of nomination.

Article 4 Participation and membership fees

- 4.1 There is an annual participation fee for each sport in which a person takes part.
- 4.2 Fees shall be paid at the time of registration for each sporting discipline. If no adequate evidence can be produced, a registration shall be null and void.
- 4.3 Fees for members pursuant to Article 3 shall be 50% of the annual participation fee for one type of sport.
- 4.4 Members in terms of Article 2.2 or honorary members shall be exempted from fees.
- 4.5 The amount of the annual fees shall be determined on the basis of a vote at the spring annual general meeting.
- 4.6 The business year begins on August 1 and ends on July 31.

Article 5 Bodies of the Association

- 5.1 Both the board and the general members meeting are the Association's bodies.

Article 6 Board

- 6.1 The Association's board consists of elected and nominated members:
 - the President
 - the Vice-President
 - the Sportverein Manager
 - the Secretary
 - the Treasurer
 - the coaches' representative
 - the basketball representative
 - the volleyball representative
 - the soccer representative
 - a representative of the ISD Board of Trustees nominated by the ISD Board of Trustees
 - a representative of the school administration nominated by the ISD director

The Sportverein Manager and coaches' representative are ex-officio members (no voting right). Any other board member being a paid employee of ISD Sportverein or ISD are non-voting board members.

- 6.2 Board members are elected for a period of two years. Election shall be organized in a way that in odd years three members are elected and in even years four members are elected. Incumbent board members can be re-elected. The board shall remain in office until a new board is elected.
- 6.3 The board manages the Association's current business. The board's activities shall not be remunerated.
- 6.4 The board shall meet min. four (4) times a year. The board may act if five voting members are present. Decisions shall be taken by a simple majority.
- 6.5 Pursuant to Section 26, German Civil Code, the board only consists of the President and the Vice-President. Both the President and the Vice-President may be conferred sole power of representation.
- 6.6 The board shall propose the budget to the Annual General Meeting on an annual basis, reflecting the planned business activities of the following year. Transactions related to the budget approved by the AGM can be entered into by the board. Transactions not included in the budget at the time of approval and exceeding EUR 3,000.00 (per case) shall be approved by the AGM prior to the respective transaction. The AGM approval of such extraordinary transactions may be obtained in writing. Such extraordinary transactions shall be recorded in the minutes of the AGM.
- 6.7 Associate board members. The board is entitled to appoint persons and/or committee chairpersons as needed on an annual basis for the purpose of supporting the board's work. These persons / committee chairpersons will be "associate board members". Associate board members may attend all board meetings, but they do not have a voting right.

Article 7 General member meetings

- 7.1 General member meetings are held min. once a year. There will be announced in the ISD newsletter.
- 7.2 Extraordinary general member meetings shall be convened by the board of if one fifth of all members of filed a written request to the board, indicating the both purpose and reasons for an extraordinary meeting.
- 7.3 The quorum at general member meetings shall be 15.

- 7.4 Resolutions, decisions and elections shall be decided by a simple majority of the votes. Resolutions involving a modification to the Articles of the Association shall require a three-quarters majority of the members present. A change in the purposes of the Association as outlined in Article 1 shall require a majority of nine tenths of all members present.
- 7.5 Each member family defined in Article 2.1 shall have one vote. All other members pursuant to Articles 2.2, 2.3.and 3.1 shall have one vote per family. A family vote may be exercised by all members of the family over the age of 16. All members irrespective of their age are encouraged to attend the general members meetings and to make proposals to the agenda.
- 7.6 The election procedure shall be determined by the chairperson of the meeting.
- 7.7 Resolutions adopted by a general members meeting involving expenses exceeding EUR 3,000.00 (three thousand Euros) shall be supported and approved by the majority of the board members irrespective of whether they are present at the meeting or not.
- 7.8 Minutes shall be taken at each general members meeting. Such minutes shall be signed by the chairperson of the meeting. They shall be published prior to the next general members meeting when they will be submitted for approval.
- 7.9 A nominating committee shall nominate candidates for the board for the year to come. The names will be published in the invitation to the spring general members meeting. Nomination may also be made from the floor. Elections shall be decided by a simple majority of the members present.
- 7.10 The spring general meeting will hear and approve the President's, the Vice-President's and the Treasurer's report on the Association's status and financial position.
- 7.11 Each member over the age of 16 and attending the general members meeting may have a proxy vote. Proxy votes shall count toward the quorum required (see Article 7.3).

Article 8 Dissolution

- 8.1 The Association may be dissolved based on a resolution adopted by the general members meeting. An invitation to this meeting sent by the board shall be in writing within a period of four weeks prior to the date of the meeting.
- 8.2 A majority of nine tenths of the votes cast at the general members meeting shall be required for a dissolution.
- 8.3 If the Association is dissolved or if the Association's purpose no longer exists, the Association's remaining funds shall go to Landes Sport Bund Nordrhein-Westfalen e.V. after payment of all debts. If such funds are not accepted by Landes Sport Bund Nordrhein-Westfalen e.V. they shall be turned over to the Düsseldorf Corporation in order to be used exclusively and directly for the purpose of promoting sports as a vehicle to bring young people from different nationalities together.

Article 9 Liability of members

- 9.1 Under applicable German laws no member of the Association of any classification has a liability obligation. Therefore, claims can only be asserted against the Association's assets.

Düsseldorf, June 5, 2013

Adriana Blomeyer (President)

Colin Campbell (Vice-President)